

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS REORGANIZATION & VOTING MEETING
Blackhawk High School Library
December 5, 2016**

PRELIMINARY MATTERS

Mr. Pander called the meeting to order at 7:43PM. Following the Pledge of Allegiance, roll call was taken. Those in attendance were:

Mr. Fleischman (arrived 7:48PM)	Mrs. Goehring	Mrs. Helsing	Mrs. Jones
Mrs. Kaszer	Mr. Pander	Mr. Schaefer	Dr. Smith

Also in attendance were:

Mr. Eric Brandenburg – Business Manager
Mr. Hobie Webster – District Solicitor
Dr. Rob Postupac – Acting Superintendent

There was an executive session held prior to this evening's meeting for personnel matters.

A motion was made by Mrs. Jones and seconded by Dr. Smith to approve the November minutes.

Verbal Vote: 7 Yes; 0 No; Motion Carried

Amendments to the Agenda/Approval of the agenda:

A motion was made by Mr. Pander and seconded by Mrs. Helsing to appoint Hobart Webster, Solicitor, as temporary Chairperson until after the selection of the 2017 Board President.

Verbal Vote: 7 Yes; 0 No; Motion Carried

The recommendation to recess the Voting meeting and move to the reorganization meeting was made.

The Solicitor called the reorganization meeting to order at 7:45. This meeting was called to order for the purpose of organization under the appropriate sections of Article IV of the School Laws of Pennsylvania, as amended.

1.11 Election of President for the Ensuing Year.

- Mr. Webster asked for nominations for the President for the ensuing year. Mrs. Jones nominated Mr. Pander. With no other nominations Mr. Webster announced that nominations were closed and a roll call vote was taken.

Yes – Appoint Mr. Pander President	No – Not to Appoint Mr. Pander President	Abstain
Mrs. Goehring		Mr. Pander
Mrs. Helsing		
Mrs. Jones		
Mrs. Kaszer		
Mr. Schaefer		
Dr. Smith		

6 Yes; 0 No; 1 Abstain Motion Carried

Mr. Webster declared Mr. Pander has been elected President for the ensuing year.

At this time Mr. Pander, as President, assumes the Chair.

1.12 Election of Vice-President.

- Mr. Pander asked for nominations for the Vice-President for the ensuing year. Mrs. Goehring nominated Mrs. Helsing. With no other nominations Mr. Pander announced that nominations were closed and a roll call vote was taken.

Yes – Appoint Mrs. Helsing Vice-President	No – Not to Appoint Mrs. Helsing Vice-President	Abstain
Mrs. Jones		Mrs. Helsing
Mrs. Kaszer		
Mr. Pander		
Mr. Schaefer		
Dr. Smith		
Mrs. Goehring		

6 Yes; 0 No; 1 Abstain Motion Carried

Mr. Pander declared Mrs. Helsing has been elected Vice-President for the ensuing year.

1.13 Mrs. Jones recommended to appoint Mrs. Kaszer as recording secretary. With no other nominations a roll call vote was taken.

Yes – Appoint Mrs. Kaszer Recording Secretary	No – Not to Appoint Mrs. Kaszer Recording Secretary	Abstain
Mrs. Jones		Mrs. Kaszer
Mr. Pander		
Mr. Schaefer		
Dr. Smith		
Mrs. Goehring		
Mrs. Helsing		

6 Yes; 0 No; 1 Abstain Motion Carried

1.14 Mrs. Helsing made a motion to appoint Eric Brandenburg as Board Secretary. This was seconded by Mr. Schaefer. A roll call vote was taken.

Yes – appoint Eric Brandenburg as Board Secretary	No – Not to appoint Eric Brandenburg Board Secretary	Abstain
Mrs. Kaszer		
Mr. Pander		
Mr. Schaefer		
Dr. Smith		
Mrs. Goehring		
Mrs. Helsing		
Mrs. Jones		

7 Yes; 0 No; Motion Carried

At 7:48PM Mr. Fleischman arrived.

Mr. Webster recommended the addition of 3 voting items to the agenda. All are under Personnel.

4.5 Recommendation to approve the memorandum of understanding between the Blackhawk Educational Support Professional Association for the September 2015 grievances and the former employee grievance.

4.6 Recommendation to approve the resignation of Lisa Thomas-Wright effective immediately.

4.7 Recommendation to approved Amy Bonner as a teacher at the Bachelor Level, step 2, retroactive to August 17, 2016.

Mrs. Helsing motioned to approve these additions to the agenda. Mr. Fleischman seconded the motion.

Verbal Vote: 8 Yes; 0 No; Motion Carried

Public Comment

Melissa Ziegler, Chippewa Township, spoke on 1.18.

Bob Clendennen, Patterson Township, spoke on 12.1.

Neil Morrison, South Beaver Township, spoke on 4.1

1.15 Mrs. Helsing made a motion that the District appoint Weiss Burkardt Kramer Law Offices to provide services as a School Solicitor, effective for the 2017 calendar year at a \$500 monthly retainer and an hourly rate of \$125 for all matters not covered by the retainer. Mrs. Kaszer seconded this motion.

Verbal Vote: 8 Yes; 0 No; Motion Carried

Mrs. Kaszer moved and Dr. Smith seconded the motion to elect Dr. Kilpatrick, Physician, to provide or oversee the student physical examinations for the coming year. He will be compensated at the rate of \$25 per student physical examination and \$30 per pre-employment physical.

Verbal Vote: 8 Yes; 0 No; Motion Carried

Mr. Schaefer made the motion that Dr. Parise be elected to the position of school dentist for the coming year. He will be compensated at the rate of \$10.00 per student examination. Mrs. Kaszer seconded this motion.

Verbal Vote: 8 Yes; 0 No; Motion Carried

1.18 The recommendation was made to approve the following dates, times and sites for public Work Sessions and Voting Meetings of the Board of School Directors during 2017. All meetings will be held at the Blackhawk High School Library at 7PM.

Work Sessions:

January 12, 2017

February 9, 2017

March 9, 2017

May 11, 2017

June 8, 2017

August 10, 2017

September 14, 2017

October 12, 2017

November 9, 2017

Voting Meetings:

January 19, 2017

February 16, 2017

March 16, 2017

April 20, 2017

May 18, 2017

June 15, 2017

July 20, 2017

August 17, 2017

September 21, 2017

October 19, 2017

November 16, 2017

** December 4, 2017 (Reorganization Meeting)

** December 4, 2017 is the day that Policy #005 Section 1 states the Board must meet in an election year.

- Note: There is only one meeting scheduled in the months of April, July and December.

Mr. Fleischman made a motion to amend the recommendation to include a Work Session on April 6, 2017 and July 13, 2017. This motion was seconded by Dr. Smith.

Verbal Vote: 8 Yes; 0 No; Motion Carried

Dr. Smith made a motion to approve the meeting dates for 2017 as amended. Mrs. Helsing seconded the motion.

Verbal Vote: 8 Yes; 0 No; Motion Carried

1.19 Mrs. Jones motioned to designate The Beaver County Times as the newspaper of general circulation to be used for official notices. Mr. Schaefer seconded this motion.

Verbal Vote: 8 Yes; 0 No; Motion Carried

1.20 A motion was made by Mrs. Goehring to authorize the Solicitor to file with the Secretary of the Commonwealth of Pennsylvania a request for permission to use facsimile signatures. Dr. Smith seconded this motion.

Verbal Vote: 8 Yes; 0 No; Motion Carried

1.21 The President of the Board of School Directors appoints the following Directors as Committee Chairpersons:

- | | |
|---------------------------------------|-----------------|
| 1. Public Relations & Communications | Dean Fleischman |
| 2. Finance | Doug Schaefer |
| 3. Personnel | Kathy Helsing |
| 4. Education | Kathy Helsing |
| 5. Buildings, Grounds and Real Estate | Bonnie Goehring |
| 6. Athletics | Doug Schaefer |
| 7. Administrative Liaison | Dr. Susan Smith |
| 8. Transportation | Ken Yonkee |
| 9. Food Service | Marian Jones |
| 10. Policy | Dean Fleischman |
| 11. Negotiation | Bonnie Goehring |
| 12. Intermediate Unit | Missy Kaszer |
| 13. Vocational – Technical School | Missy Kaszer |
| 14. Board/Staff Enrichment | Dr. Susan Smith |
| 15. PSBA Liaison | Ken Yonkee |
| 16. Council of Governments | Perry Pander |
| 17. Beaver Valley Joint School | Missy Kaszer |
| 18. Vo-Tech Citizens Advisory | Missy Kaszer |

1.22 A motion to approve the following depositories of school funds was made by Mrs. Helsing and seconded by Mr. Schaefer.

- A. WesBanco
- B. Wells Fargo
- C. PLGIT
- D. PSDLAF
- E. Citizens Bank
- F. Bank of America
- G. Blackhawk Federal Credit Union
- H. PNC Bank
- I. First National Bank
- J. First Commonwealth Bank
- K. Huntington Bank

Verbal Vote: 8 Yes; 0 No; Motion Carried

1.23 A motion to approve the following depositories to be used for investments was made by Mrs. Kaszer and seconded by Mrs. Jones.

- A. WesBanco
- B. Wells Fargo
- C. PLGIT
- D. PSDLAF
- E. Citizens Bank
- F. Bank of America
- G. Blackhawk Federal Credit Union
- H. PNC Bank
- I. First National Bank
- J. First Commonwealth Bank

K. Huntington Bank

Verbal Vote: 8 Yes; 0 No; Motion Carried

1.24 Mr. Schaefer made a motion to adjourn the reorganization meeting and reconvene the regular meeting. This motion was seconded by Mrs. Helsing.

Verbal Vote: 8 Yes; 0 No; Motion Carried

PUBLIC REATIONS AND COMMUNICATIONS

2.1 Congratulations to Abby Riggio for being selected Student of the Month for December by the Rotary Club.

Mr. Fleischman recommended considering donating a brick to the activities complex as a holiday gift.

FINANCE COMMITTEE

3.1 Informational Item: Monthly Insurance Report for November.

- a. UPMC Health Fund: \$252,455.05
- b. UPMC Dental: \$9,175.70
- c. UPMC Vision: \$1,151.00

3.2 Mr. Schaefer made a motion to authorize the Treasurer to pay November's payable bills at the Treasurer's discretion to be subsequently approved by the Board at the January Voting Meeting. Motion was seconded by Mrs. Jones.

Verbal Vote: 8 Yes; 0 No; Motion Carried

PERSONNEL COMMITTEE

4.1 Mrs. Helsing motioned to approve Dr. Robert Postupac as Blackhawk School District Superintendent for a five year term beginning on July 1, 2017 and lasting until June 30, 2022 at a total cost of compensation to Blackhawk School District not to exceed \$120,000 per annum, pending approval of the cooperative arrangement between Western Beaver School District, Dr. Robert Postupac and Blackhawk School District by the Pennsylvania Department of Education. Mrs. Jones seconded this motion.

Mr. Schaefer made a moved to amend the motion to reflect a 3 year term. Motion to amend failed due to a second not being received.

A Roll Call vote was taken:

Yes – Approve Dr. Postupac as Superintendent	No – Not to Approve Dr. Postupac as Superintendent
Mr. Pander	Mr. Schaefer
Dr. Smith	
Mr. Fleischman	
Mrs. Goehring	
Mrs. Helsing	
Mrs. Jones	
Mrs. Kaszer	

7 Yes; 1 No; Motion Carried

Mrs. Helsing moved to approve items 4.2 through 4.7 as presented. Mrs. Kaszer seconded this motion. A Roll Call Vote was taken:

Yes – To Approve	No – Not to Approve	Abstain
Mr. Schaefer		
Dr. Smith		
Mr. Fleischman (4.3-4.7)		Mr. Fleischman (4.2)
Mrs. Goehring		
Mrs. Helsing		
Mrs. Jones		
Mrs. Kaszer		
Mr. Pander		

4.2 - 7 Yes; 0 No; 1 Abstain Motion Carried

4.3 through 4.7 - 8 Yes; 0 No; Motion Carried

4.2 It is recommended to increase the salary of Cherie Fleischman, Food Service Director by \$1,725 per her contract year.

4.3 It is recommended to approve Vicki Hoak as Head Cook, at a rate corresponding to the Blackhawk Educational Support Personnel Agreement beginning December 1, 2016.

4.4 It is recommended to approve the resignation of Samantha Vannoy, Paraprofessional, effective December 22, 2016.

4.5 Recommendation to approve the memorandum of understanding between the Blackhawk Educational Support Professional Association for the September 2015 grievances and the former employee grievance.

4.6 Recommendation to approve the resignation of Lisa Thomas-Wright effective immediately.

4.7 Recommendation to approved Amy Bonner as a teacher at the Bachelor Level, step 2, retroactive to August 17, 2016.

EDUCATION COMMITTEE

5.1 Informational Item: Kindergarten Registration will be held on March 22, 23 and 24, 2017 at Highland Middle School.

5.2 Mrs. Helsing motioned to approve the following field trips:

A. BHS Chamber Players (5), Nate Goodrich, Performance for Rotary Club, Beaver Falls, December 12, 2016 (no expense).

B. BHS Orchestra (5), Nate Goodrich, District 2, 3, 5 Orchestra, Indiana Area, January 26-28, 2017 (no expense)

C. TSA (16), Tim Linkenheimer, TSA MS/HS Teams Competition, BVIU, March 1-2, 2017 (no expense)

D. English Club (40), Anita Steppe, 1984, Pittsburgh, March 8, 2017 (expenses paid by students)

E. Gifted Support (15), Jeff Tripodi, Academic Games, various locations, February 7, 22, 2017 and April 28-May 2, 2017 (\$600 expenses budgeted)

F. Seventh and Eighth Grade (30), Sarah Shuleski, YSU English Festival, Youngstown, April 28, 2017 (no expense)

G. TSA (30), Tim Linkenheimer, Pirates Education Days, PNC, May 18, 2017 (no expense)

This motion was seconded by Mrs. Jones.

Verbal Vote: 8 Yes; 0 No; Motion Carried

BUILDING AND GROUNDS/REAL ESTATE

6.1 Mrs. Helsing motioned to table the recommendation to accept the proposal from CWM to provide a Certified Water Treatment Plant Operator for Northwestern Primary School. Mrs. Kaszer seconded this motion. Dr. Postupac advised that the contract is not finalized at this point, however, services are being provided.

Verbal Vote: 8 Yes; 0 No; Motion Carried

6.2 Mrs. Goehring moved to accept the bid from A.G> Mauro Company to remove and replace entry doors at Blackhawk Intermediate School at a cost of \$10,632.00. Mr. Schaefer seconded this motion.

Verbal Vote: 8 Yes; 0 No; Motion Carried

ATHLETICS COMMITTEE

7.1 Informational Item: BHS Walking Program began on Thursday, December 1, 2016, this is a correction from November's agenda.

ADMINISTRATIVE LIAISON

No Report

TRANSPORTATION COMMITTEE

No Report

FOOD SERVICE COMMITTEE

No Report

NEGOTIATIONS COMMITTEE

No Report

POLICY COMMITTEE

12.1 Mrs. Kaszer moved to approve suspension of Board Policy #003 pertaining to the required readings for changes to Board Policy for the purpose of adopting the following Board Policy changes with immediate effect:

- A. Amend Policy 006 to change the official start time of Board Meetings from 7:30PM to 7:00PM
- B. Amend Policy 903 to read, "The meeting agenda shall be available to the press and public at the meetings. All pertinent documents shall be published on the District website following the monthly Voting Meeting."
- C. Amend Policy 903 to read, "At the conclusion of the Public Relations section of the Board meeting, the public shall have the opportunity to address the Board on agenda items prior to Board action. The public shall have the opportunity to address the Board on non-agenda items only after the conclusion of the Voting Meeting".
- D. Amend Policy 903 to repeal the following, "The public is requested to contact the Superintendent prior to the regular or special meeting for the opportunity to be placed on the Board agenda. The request shall include the purpose and topic to be discussed as well as the spokesperson for the group, if applicable.

All individuals or groups shall be limited to five (5) minute presentations. The allotted time may be reduced if a large number of citizens request to speak".

Mrs. Goehring seconded this motion.

Mr. Fleischman made a motion to change the verbiage in item 12.1 B – from Press to Media. Dr. Smith seconded this motion.

Verbal Vote: 8 Yes; 0 No; Motion Carried

A Roll Call vote was take on the amended motion:

Yes – Approve	No – Not to Approve
Dr. Smith – A-C	Dr. Smith - D
Mr. Fleischman A-D	
Mrs. Goehring A-D	
Mrs. Helsing A-D	
Mrs. Jones A-D	
Mrs. Kaszer A-D	
Mr. Pander A-D	
Mr. Schaefer A & C	Mr. Schaefer B & D

12. 1 A & C - 8 Yes; 0 No; Motion Carried

12.1 B - 7 Yes; 0 No; Motion Carried

12.1 D - 6 Yes; 0 No; Motion Carried

BOARD/STAFF ENRICHMENT

13.1. Mrs. Kaszer moved to approve the following conference:

- a. Tara Jones, 2017 PDE Data Summit, Hershey, March 12, 2017 (\$1,100, expenses budgeted)

Mrs. Goehring seconded the motion and a Roll Call Vote was taken:

Yes – Approve Conference	No – Not to Approve Conference	Abstain
Mr. Fleischman		Mrs. Jones
Mrs. Goehring		
Mrs. Helsing		
Mrs. Kaszer		
Mr. Pander		
Mr. Schaefer		
Dr. Smith		

7 Yes; 0 No; Motion Carried

INTERMEDIATE UNIT

No Report

BEAVER COUNTY CAREER & TECHNOLOGY CENTER

No Report

PSBA LEGISLATIVE COMMITTEE

No Report

BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS

No Report

ADDITIONAL BUSINESS

Visitors

Bob Clendennen, Patterson Township, spoke on the rights of the taxpayers to receive voting documents prior to the meeting.

Melissa Ziegler, Chippewa Township, spoke on past experiences with Board communications and working with the district.

Tom Petti, Chippewa Township & BAAG Chairperson, provided a BAAG Update and addressed inaccurate comments posted on Facebook.

Greg Woods, Chippewa Township, spoke on the public’s right to discuss issues with the Board.

Administration

Dr. Postupac spoke on the BAAG Group Update. Also advised of the up-coming Primary School Seasonal Choral Concerts.

Solicitor

No Comments

School Directors

Mrs. Kaszer provided an example of an inaccurate social media posting and the concern it presents.

Mrs. Kaszer also acknowledge the following up-coming events:

- High School and Middle School Choral Concerts
- Band Booster Pancake Breakfast and Cookie Walk
- Instrumental Holiday Concert
- Two Kids Foundation 3-Point Contest with proceeds benefit a BSD student

Mr. Schaefer provided an explanation of his “no” vote on the Superintendent agenda item. He also spoke on a new, fresh start for the district.

Mr. Fleischman addressed areas of focus for Blackhawk students.

Mrs. Kaszer noted that there were 5 abstaining votes this evening. Memorandums documented these votes will be distributed to those board members who casted.

Mr. Pander address the concern for stopping incorrect information from spreading through the district.

Mrs. Jones wished everyone a Happy New Year and looking to make Blackhawk great in 2017.

The next scheduled meeting will be January 12, 2017 at Blackhawk High School Library, at 7:00PM.

The Voting Meeting adjourned at 9:14PM.

Respectfully submitted,

Missy Kaszer
Blackhawk School District Board Secretary